

# 聖母幼稚園 2025-2026 年度入學申請

## 申請資格

幼兒班 — 1-11-2021年 至 31-12-2022年出生 (上午班及全日班)

## 申請日期

2024 年 9 月 1 日 (星期日) 上午 9 時正 至 10 月 14 日 (星期一)  
午夜 12 時接受網上報名



網上入學申請表  
[\(按此進入\)](#)

## 申請程序

1. 家長登入本園網頁 (www.olk.edu.hk) 之網上報名系統遞交入學申請。
2. 請填妥網上報名表，並以指定檔案格式上載下列文件至相關位置：(相片檔案請以 jpeg, jpg, png 檔上載；檔案上限為10MB) (出生證明書及其他文件請以 jpeg, jpg, png, pdf 檔上載；檔案上限為10MB)
  - a. 申請兒童最近三個月內之證件相片 (必須清楚顯示申請兒童正面容貌)
  - b. 申請兒童出生證明書
  - c. 申請兒童在本港居留證明文件 (如非在香港出生)
  - d. 申請兒童領洗紙 (如屬天主教者)
  - e. 網上繳交\$40報名費 (VISA / MasterCard / 銀聯 / Alipay HK / WeChat Pay)
3. 當成功遞交入學申請表後，系統會發出一封「確認入學申請電郵通知書」電郵，請不要回覆此電郵。如需查詢，請於辦公時間致電2320 7544查詢。

## 備註：

- i. 申請學童必須是香港居民、擁有香港居留權、入境權或不附帶任何逗留條件 (逗留期限除外) 的有效香港居留許可。
- ii. 家長需於面見當天攜同有關證明文件的副本 (見申請程序 2 b - d 項)。
- iii. 費用一經繳交，恕不退還。
- iv. 本園會於整個收生程序完結後，把未獲取錄幼兒的報名資料全數銷毀，已遞交之文件將不予退還。

\* 如欲申請入讀低班 (2021年出生) 或 高班 (2020年出生)，請另行致函本園申請 (附聯絡電話)。

## 面見安排(註)

1. 本園會安排面見所有申請人
2. 面見於2024年11月份開始進行，本園將以電郵通知家長
3. 以小組形式及 / 或個別面見
4. 只限一位家長陪同幼兒參與面見
5. 在面見非華語幼兒時，本園會按需要為幼兒安排傳譯 / 翻譯服務；本園亦接納家長和幼兒由懂中文的親友陪同會面，協助溝通。(查詢電話：2320 7544；電郵：olk113wts@gmail.com)

## 取錄結果公佈

無論取錄與否，本園將於 2024 年 12 月 13 日前電郵通知家長。

\*由於學位所限，並非所有符合優先考慮的申請者均會取錄如所選之班制額滿，申請者將由校方分配到其餘班制。

## 註冊安排

- 正選生：家長須於2025年1月2日至4日(『統一註冊日』)的指定時間內到本幼稚園辦理註冊手續；並須遞交「2025/26幼稚園入學註冊證」正本；及繳交註冊費(半日班：港幣\$970元，全日班：港幣\$1570元)。
- 若正選生家長未能於註冊期內到校辦理註冊手續，作自動放棄學位論。
- 備取生：本幼稚園會以電郵方式發出通知，請家長於指定日期到本幼稚園辦理註冊手續，並須提交「註冊證」及繳交註冊費。
- 若註冊後家長決定為子女轉校，請以書面通知本幼稚園。校方會退回註冊證，但註冊費將不獲退還。

溫馨提示~~請家長留意申請「2025/26 幼稚園入學註冊證」相關資料，盡早辦理有關手續。

教育局幼稚園幼兒班(K1)收生安排網頁連結

[https://www.edb.gov.hk/k1-admission\\_tc](https://www.edb.gov.hk/k1-admission_tc)

《幼稚園及幼稚園暨幼兒中心概覽》

<https://kgp2023.azurewebsites.net/edb/schoolinfo.php?schid=6706&lang=tc&district=wongtaisin&category=&voucher=&ctype=&schoolname=&otherkeywords=>

# **Our Lady's Kindergarten** **Admission Application for 2025-2026**

## **Qualification for application**    申請資格

K1 – Born on from 1-11-2021 to 31-12-2022 (AM Class & Whole-Day Class)

## **Date of application**    申請日期

On-line application will be accepted from 1-9-2024 (Sunday) from 9 am to 14-10-2024 (Monday) midnight.



Online Application

[\(Click here to Enter\)](#)

## **Method of application**    申請方法

1. Parents log in to the application system page on our website (www.olk.edu.hk) to submit their application.
2. Fill in properly the application form on line, and up-load the following documents using the required format to the indicated spots : (For photos use jpeg, jpg, png format to up-load; maximum size is 10MB) (Birth Certificate and other documents use jpeg, jpg, png, pdf format to up-load : maximum size is 10MB).
  - a. ID photo of applying child in the last 3 months (The photo must show clearly the front view of the child)
  - b. Birth certificate of the child applying
  - c. Document certifying the child applying lives in Hong Kong (If not born in Hong Kong)
  - d. Baptismal certificate of child applying (If Catholic)
  - e. Application fee \$40 (VISA / MasterCard / UnionPay / Alipay HK / WeChat Pay)
3. When application is successfully accepted, our school will send out via email a “Notification of confirmation of application”. (For enquiry call : 2320 7544)

Note:

- i. The child applying must be a Hong Kong citizen, possesses right of abode in Hong Kong, right of entry or any conditions of stay attached to valid permit to stay in Hong Kong (Except period of stay).
- ii. On the day of the interview, parents are required to bring along phot-copy of related documents. (See "Application procedure 2b-d)
- iii. Once fee is submitted, there is no refund.
- iv. When the entire process of acceptance of new pupils is completed, the school will destroy all the data of unaccepted applications, the submitted documents will not be returned.

## **\*\*K2 and K3 Application Information**

For children who wish to apply K2 or K3 class, please provide a letter with your child's / children's information and contact number to us.

### **Interview arrangement ( Note)**

1. Our school will arrange to meet all applicants.
2. Interviews will be carried out from November 2024 and notification will be sent by email.
3. Interview will be conducted in small group model / or individually.
4. Only one parent will be allowed to accompany the child at the interview.
5. When interviewing Non-Chinese speaking children, our school will provide interpreter / translator according to the need of the child; the school also accepts parent and child to be accompanied by relative or friend who understands Chinese to the interview, to facilitate communication. (For enquiry call : 2320 7544; email : olk113wts@gmail.com).

### **Announcement of Admission Results**

Parents will receive the result notification by email before 13<sup>th</sup> December 2024.

**\* If the session applied for has no more vacant places, the school has the right to allocate the applicant to other time slot.**

### **Registration Arrangements**

- Successful applicants: Parents should complete the registration procedures for their child from 2<sup>th</sup> to 4<sup>th</sup> January 2025 (“Centralized Registration Dates”) by submitting the original copy of the “2025/26 Registration Certificate for Kindergarten Admission” (hereafter referred to as “RC”) to the kindergarten and paying the registration fee (Half-Day Class: HKD\$970 ; Whole-Day Class: HKD\$1570).
- If parents **do not** complete the registration procedures for their child according to the specified date set by the school, the right of registration will be forfeited.
- Applicants on the waiting list: Our school will inform parents by email. Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original copy of the “2025/26 RC” to the kindergarten and pay the registration fee.
- If parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “2025/26 RC” and the registration fee will be forfeited.

~~Please be reminded to apply for the **“2025/26 Registration Certificate for Kindergarten Admission”** before applying for admission to kindergartens eligible for **“Free Quality Kindergarten Education Scheme”**.

**Admission Arrangements for Nursery (K1)Classes in Kindergartens for the 2025/26 School Year**

[http://www.edb.gov.hk/k1-admission\\_e](http://www.edb.gov.hk/k1-admission_e)

**Profile of Kindergartens and Kindergarten-cum-Child Care Centres**

[https://kgp2023.azurewebsites.net/edb/schoolinfo.php?schid=6706&lang=en&district=wongtais  
in&category=&voucher=&ctype=&schoolname=&otherkeywords=](https://kgp2023.azurewebsites.net/edb/schoolinfo.php?schid=6706&lang=en&district=wongtais<br/>in&category=&voucher=&ctype=&schoolname=&otherkeywords=)